

**Step 1: Pick your topic.** Decide on what it is you're trying to envision. Visualize the site and what you want it to look like and what you want to see people doing there. Also, think of what you want other people to say when they think of this place.

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**Step 2: Pick a time frame.** Decide how far into the future you are looking. Most visions look at least ten years in advance.

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**Step 3: List any achievements you've already realized related to what you visualize.** It may be conversations with certain people, presentations, events, organizations, etc. For example, securing a first funder or attaining a group of graduate students to consult pro bono.

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**Step 4: Drafting Process**

- Write something lofty and far-reaching, something out there and wild.
- Write from the heart. Write what is meaningful to you for the site.
- Write and rewrite and rewrite.

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**Step 5: Let others see it.** List the people and stakeholder groups whom you will share this vision with and use their feedback to create new drafts of the vision. Consider sharing your vision with stakeholders, community partners and confidants.

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**Step 6: Write your final draft.** Also, consider where and when you will unveil this draft to the public.

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